



JOB ANNOUNCEMENT:
Khadafy Washington Project
Crisis Responder (Bilingual Spanish & English)

YOUTH ALIVE! BELIEVES THAT URBAN YOUTH HAVE THE INNATE CAPACITY TO STOP THE VIOLENCE PLAGUING THEIR COMMUNITIES. EVERY DAY, WE NURTURE LEADERSHIP AND LIFE SKILLS OF YOUNG PEOPLE AFFECTED BY VIOLENCE, IN OAKLAND AND THROUGHOUT THE U.S., BECAUSE ADDRESSING THE ROOT CAUSES OF VIOLENCE SAVES LIVES.

Youth ALIVE!'s programs are: Caught in the Crossfire, a crisis response and intensive case management program for youth and young adults hospitalized with who have experienced violence and/or incarceration; Teens on Target, a school-based peer education, leadership and advocacy program; and the Khadafy Washington Project, a homicide crisis response and support program, named in memory of the murdered son of the program's founder.

Job Description: This full-time position is responsible for the provision of intensive family support services to English- and Spanish-speaking families of homicide victims provided by the Khadafy Washington Project.

JOB RESPONSIBILITIES

Intervention/Crisis Support: 75%

- Provide intensive family support services to families of homicide victims which include:
 - First response to scenes of homicides (when applicable)
 - Home visits to families and friends
 - Crisis counseling
 - Financial assistance to families facing loss of income and funeral expenses
 - General support/presence during funeral services (funeral arrangements support at funeral, support at viewing, etc.)
 - Memorial planning and preparation
 - Victims of Crime compensation applications
- Maintain intensive follow-up contact with clients, family, friends and service providers through home visits and telephone contact;
- Conduct wellness calls after immediate aftermath of homicide
- Assist with maintaining materials prepared for initial client contact (checklist, grief/trauma materials, gift bags, etc.)

Documentation: 15%

- Document consistently and accurately in records all contacts with clients;
- Assist with writing/updating incident reports
- Assist with maintaining daily calendar and client log

Community engagement: 5%

- Participate in violence prevention efforts with other providers as assigned;

Staff development: 5%

- Attend agency meetings as assigned;
- Attend regular supervision meetings
- Other responsibilities as assigned by supervisor.

QUALIFICATIONS:

- Demonstrated commitment to working with families of homicide victims;
- Bilingual in Spanish and English;
- Knowledge of urban violence issues, specifically youth/street violence;
- Demonstrated ability to work independently and as part of a team;
- Must have strong communication and organizational skills, and possess the ability to communicate effectively with staff members, clients, vendors and the public;
- Ability to work well with diverse populations;
- Punctual and extremely reliable;
- Highly organized and detail-oriented;
- Candidate must be computer literate;
- Must be able to present self and program in a professional manner;
- Flexibility to work some evenings & weekends;
- Ability to work in stressful situations;
- High School Diploma or GED required; B.A. or B.S. preferred;
- Must have reliable car and DMV clearance;
- Applicants with personal experience in overcoming violence/ violence-related injuries/ the criminal justice system are especially encouraged to apply.
- A minimum of 2 years experience working with at-risk population is required.
- A minimum of 1 year case management experience is strongly preferred.

OTHER REQUIREMENTS: Individuals who are hired for this position will be required to maintain a valid California Driver's License throughout time of employment. The ability to travel is required.

PHYSICAL DEMANDS/ WORK ENVIRONMENT: Talk, hear. Clear vision at 25 inches or less to view computer screen and read documents. Must be able to sit at desk and work on a computer for 1-2 hours/day. Must be able to lift and carry 25 pounds. Working conditions typical of an office environment while in the office; a majority of the work day may be spent outside the office in Oakland neighborhoods.

SALARY AND BENEFITS: Competitive salary (starting salary dependent upon experience). Full time (40 hours per week plus occasional nights and weekends) exempt position. Generous benefits include: Medical/Dental/Vision/Vacation/Sick Leave/Retirement/Educational Reimbursement

TO APPLY: Send (a) a cover letter that explains your interest in the position and summarizes your qualifications and (b) your resume to: jobs@youthalive.org, and include "Crisis Responder" and your name in the subject line. No calls or drop-ins please.

Youth ALIVE! welcomes and actively seeks diversity in all its forms in our workplace. Applicants with experience in law enforcement and/or formerly incarcerated/juvenile justice-involved and/or with previous experience/exposure to violence are encouraged to apply.

Youth ALIVE! is an equal opportunity employer.