PREVENTING VIOLENCE AND DEVELOPING YOUTH LEADERS

TEENS ON TARGET
VIOLENCE PREVENTION EDUCATOR

YOUTH ALIVE! BELIEVES THAT URBAN YOUTH HAVE THE INNATE CAPACITY TO STOP THE VIOLENCE PLAGUING THEIR COMMUNITIES. EVERY DAY, WE NURTURE LEADERSHIP AND LIFE SKILLS OF YOUNG PEOPLE AFFECTED BY VIOLENCE, IN OAKLAND AND THROUGHOUT THE U.S., BECAUSE ADDRESSING THE ROOT CAUSES OF VIOLENCE SAVES LIVES.

Teens on Target (TNT), launched in 1989, is the only comprehensive (gun, gang, family and dating) violence prevention peer education and leadership program for high school youth in Oakland and the only program that reaches middle school youth with peer-led comprehensive violence prevention workshops that help them make better decisions about their health and well-being. TNT — using the youth-created six-session TNT Curriculum — has trained over 900 high school students living in neighborhoods with high rates of violence to be violence prevention peer educators and positive role models. TNT members, in turn, have led violence prevention workshops for 45,000 middle and high school students. TNT members also advocate for specific school or local policies that relate to youth violence, such as their successful campaign to get the Oakland Tribune to stop printing advertisements for guns. High school peer educators are currently recruited and trained at Castlemont and Fremont High School in Oakland. The 8 public middle schools where workshops are taught are located throughout Oakland.

JOB DESCRIPTION: This position is responsible for facilitating violence prevention workshops to middle schools, high schools, and community organizations as well as assisting in the coordination of *Teens on Target* (*TNT*). This is a full-time position that reports to the Teens on Target Program Coordinator.

JOB RESPONSIBILITIES

Violence Prevention Workshops: 35%

- Present/implement violence prevention workshops at school and community sites on: gun violence, gang and turf violence, family violence, dating violence and sexual assault
- Prepare all necessary materials for workshops
- Assist TNT Program staff in updating curriculum and educational materials
- Maintain and build relationships with school representatives
- Supervise TNT Members/peer educators in their presentations of the Teens on Target Peer-Led Violence Prevention Curriculum in local schools
- Oversee presenter schedule, permission slips, and other logistics related to middle school presentation sessions

After School Youth Leadership Program: 30%

- Assist in the planning and facilitation of TNT meetings and other TNT events/activities
- Lead recruitment and outreach efforts for new TNT members/youth leaders at the beginning of each school year
- Provide transportation for peer educators to & from presentations and to other TNT-related events & activities
- Administer regular mentoring check-ins with TNT Youth Leaders

Documentation: 10%

- Administer, collect and analyze surveys, pre-post tests and other workshop evaluation tools
- Complete and submit documentation of workshops and other program-related paperwork in a timely and thorough manner
- Track and document community engagement activities, including but not limited to the Cityspan database platform
- Document one on one mentoring opportunities, and all other contacts with clients
- Pull student grades and attendance records for all TNT Youth Leaders

Community Engagement: 10%

- Participate in violence prevention efforts with other providers as assigned
- Maintain and build collaborative relationships within the school community
- Represent program and agency at meetings as assigned

Professional Development: 15%

- Attend weekly TNT Team meetings
- Participate in regular supervision meetings
- Participate in agency retreats/trainings
- Seek out opportunities for professional development, participate in relevant trainings to grow as a trauma informed care practitioner
- Other responsibilities as assigned by supervisor

QUALIFICATIONS:

- Experience and commitment to working with at-risk youth
- Passionate interest in violence prevention
- Excellent verbal & written communication skills
- Punctual & extremely reliable
- Must be able to present self and program in a highly professional manner
- Demonstrated ability to work as part of a team, independently and be able to accept supervision
- Bilingual Spanish/English a plus but not required
- Flexibility to work some evenings & weekends; late afternoon availability required
- Responds well to supervision and feedback
- High school diploma or GED required; B.A./B.S. preferred; students currently attending college are encouraged to apply.
- Must have insured, reliable car & DMV clearance
- Must pass background check, as position works with minors

PHYSICAL DEMANDS/WORK ENVIRONMENT:

- Talk, hear
- Clear vision at 25 inches or less to view computer screen and read documents
- Must be able to sit at desk and work on a computer for 4-5 hours/day
- Must be able to left and carry 25 pounds
- Working conditions typical of office environment
- Exposure to moderate levels of noise such as computers, printers, light traffic

SALARY AND BENEFITS: $39,000 - $42,000 DOE. Full time non-exempt position; occasional nights and weekends required. Generous benefits package includes: Medical/Dental/Vision/Dependent coverage/Vacation/Retirement/Professional Development/Educational Reimbursement

TO APPLY: Please send cover letter and resume to: jobs@youthalive.org. Include your name and the job you are applying for in the subject line and include name on all attachments. Also include your salary requirements in the cover letter.

Due to the volume of applicants we will only be able to contact those we wish to interview. No phone calls or visits please.

Youth ALIVE! is an Equal Opportunity Employer and welcomes and actively seeks diversity in all its forms on our workplace. Young adults and those with first-hand experience of violence are strongly encouraged to apply