



PREVENTING VIOLENCE
AND DEVELOPING
YOUTH LEADERS

JOB ANNOUNCEMENT: *POLICY AND ADVOCACY MANAGER*

JOB DESCRIPTION:

Youth ALIVE! is a direct service and advocacy organization that seeks to prevent violence and uplift communities impacted by violence and incarceration. We are seeking a passionate leader to help us to transform our community, break the cycle of violence, and promote healing and social justice. This position will be responsible for managing the agency's external affairs to promote Youth ALIVE!'s policy goals and best practices. This position will also organize our community to develop and pursue those goals.

ABOUT YOUTH ALIVE!:

Our programs engage in violence prevention, intervention and healing. **Prevention:** Teens on Target (TNT) – TNT trains high school students and young adults from neighborhoods with high levels of violence to be Peer Educators and civic leaders. Advocacy - Our staff and youth leaders work with civic, state and federal leaders to design and pass sensible policies that reduce gun, gang, family and dating violence. We are founding partners of the National Network of Hospital-based Violence Intervention Programs (NNHVIP) to share knowledge, collaborate, affect policy change, and nurture emerging programs. **Intervention:** Caught in the Crossfire (CiC) – CiC is a hospital-based peer intervention program designed to promote positive alternatives to violence and to reduce retaliation, re-injury and arrest. Violence Interruption - Our Violence Interrupters take to the most dangerous streets at the most dangerous times of night to engage young people, to diffuse tensions, mediate conflicts and encourage alternatives to violence. Pathways - Mentorship program that helps young people make the transition back home from incarceration, back into school, and back into stability. **Healing:** The Khadafy Washington Project (KWP) – KWP provides critical response to family and friends of homicide victims in order to prevent retaliation and promote healing. START – Using and disseminating our Screening and Tool for Awareness and Relief of Trauma. Counseling – Counselors provide community-based mental health services in collaboration with the frontline staff of our other programs. Our goal is to assist each client in their own roadmap to healing.

JOB DUTIES AND RESPONSIBILITIES:

Policy and Legislative Advocacy: 45%

- Develop Youth ALIVE!'s policy objectives
- Serve as the principal liaison for government affairs
- Identify opportunities for engagement in promoting effective policy locally and beyond
- Pursue policy changes to institutionalize trauma-informed practices and violence prevention strategies
- Serve on NNHVIP Policy Working Group
- Participate in policy coalitions such as Alliance for Boys and Men of Color, California Firearm Strategy Group, California Alliance for Youth and Community Justice

- Represent YA! policy interests by attending key public meetings
- Network with representatives of public agencies, CBO's, community leaders and elected officials
- Write and disseminate op-ed pieces and articles to promote YA! best practices and policies
- Promote YA! best practices and policy goals through presentations at conferences and public meetings
- Research and learn about the latest policies and practices in violence prevention and related fields

Leadership Development and Constituency Organizing: 50%

- Manage the YA Advocacy Committee consisting of staff, board members and volunteers
- Develop curriculum and operate a Speakers Bureau to train clients and allies in policy advocacy
- Engage and deploy Speakers Bureau graduates to advocate
- Support Teens on Target youth leaders in learning about and pursuing policy goals
- Seek out opportunities for engagement such as public meetings and media appearances
- Manage "Countable" and other online platforms to solicit constituency support of YA policy goals
- Testify and arrange testimony at legislative hearings and city council meetings
- Develop policy content for YA! website and social media platforms
- Organize community and social events for engaging YA! constituency & Speakers Bureau

Other duties: 5%

- Supervise one or more graduate student interns working on projects related to Policy
- Other duties as assigned

QUALIFICATIONS:

Required skills

- Bachelor's degree plus 5 years relevant work experience
- Community organizing or campaign experience
- Policy or legislative advocacy experience
- Passionate interest in youth violence prevention
- Experience working with communities at highest risk for violence
- Well organized, demonstrated ability to prioritize, detail-oriented
- Public speaking and training skills
- Strong writing and editing skills, including extensive report writing experience
- Demonstrated ability to work successfully with community leaders and subject matter experts
- Computer skills (proficiency in Word, Power Point & Excel)
- Able to work some evenings and weekends, and travel to Sacramento and elsewhere
- Ability to manage multiple projects under tight deadlines with a high degree of accuracy
- Strong organizational skills, demonstrated ability to prioritize, detail-oriented

Desired skills

- Familiarity with local and/or state government, elected officials
- Experience with website design and/or maintenance
- Youth leadership development experience
- Public speaking experience
- Master's Degree in related field (such as Public Health, Public Policy, Social Work) is a plus
- Passionate interest in violence prevention and serving urban communities experiencing violence
- Applicants with personal experience in overcoming violence (to themselves and/or a loved one) / violence-related injuries / the criminal justice system are especially encouraged to apply.

SALARY AND BENEFITS: \$60,000 - \$70,000 DOE. Full time non-exempt position; occasional nights and weekends required. Generous benefits package includes: Medical/Dental/Vision/Dependent coverage/Vacation/Retirement/Professional Development/Educational Reimbursement

TO APPLY: Please send cover letter explaining your interest in pursuing policies to reduce violence and support communities exposed to violence, along with a resume to: jobs@youthalive.org. Include your name and "Advocacy" in the subject line. Due to the volume of applicants, we will only be able to contact those we wish to interview. No phone calls or visits please.

Youth ALIVE! is an Equal Opportunity Employer and welcomes and actively seeks diversity in all its forms on our workplace. Applicants with personal experience in overcoming violence and/or the criminal justice system are especially encouraged to apply.