



JOB DESCRIPTION: CITYWIDE VIOLENCE INTERRUPTER

YOUTH ALIVE! BELIEVES THAT URBAN YOUTH HAVE THE INNATE CAPACITY TO STOP THE VIOLENCE PLAGUING THEIR COMMUNITIES. EVERY DAY, WE NURTURE LEADERSHIP AND LIFE SKILLS OF YOUNG PEOPLE AFFECTED BY VIOLENCE, IN OAKLAND AND THROUGHOUT THE U.S., BECAUSE ADDRESSING THE ROOT CAUSES OF VIOLENCE SAVES LIVES. YOUTH ALIVE! IS A NATIONALLY RECOGNIZED, OAKLAND-BASED NONPROFIT COMMITTED TO ENDING YOUTH VIOLENCE AND DEVELOPING YOUTH LEADERSHIP.

JOB DESCRIPTION: Violence Interrupters leverage their individual reputation and street credibility to disrupt the cycle of violence in Oakland communities. The Citywide Violence Interrupter will provide program support to the Lead Violence Interrupter by using their experience to disrupt the cycle of violence in Oakland communities to reduce and prevent shootings and homicides. The Citywide Violence Interrupter assists the Lead Violence Interrupter in coordinating regular mobilization and service response, providing program support and assisting with the supervision of program staff and outreach efforts. The Citywide Violence Interrupter will receive general supervision from a Lead Violence Interrupter and is responsible for staying in compliance with the approved scope of work for this strategy. This position will require a balance of work in an office environment as well as in the field.

JOB DUTIES AND RESPONSIBILITIES

- Assist the Lead Violence Interrupter in the supervision of area-based Violence Interrupters, including planning daily and weekly activities for and with staff to ensure staff are present in places and at times to be able to most effectively intervene in assigned communities
- Working with the Lead Violence Interrupter, will review shootings and other significant violent occurrences in Oakland communities to plan immediate agency response and appropriate intervention
- Responsible for responding to shootings/homicides to assist in mediating situations and preventing retaliation between individuals and groups
- Conduct outreach in the community to build strong relationships that will assist in gaining information that may be helpful in preventing additional shootings. This includes maintaining community contact logs and resource development/support of peace promotion activities in West, Central/East and Deep East Oakland communities
- With the Lead Violence Interrupter, organize and lead regular mobilization activities within the community, including response to shootings, relationship building activities with specific groups and planning/coordination of meetings
- Identify and build resource relationships with outside agencies (e.g., School Districts, Park and Recreation Departments) and work with Lead Violence Interrupter to develop agreements for partnership
- Attend community responses providing opportunities to coordinate efforts to reduce violence
- Work with the community and other outreach programs to gain information that may be helpful in preventing further violence

- Maintain up-to-date conflict mediation logs/charts and track program trends
- Document all work including shootings, acts of violence prevented and review staff documentation for accuracy
- Assist the Lead Violence Interrupter in co-facilitating program staff meetings. Prepare meeting agenda and ensure relevant meeting material is prepared and distributed to staff
- Responsible for tracking the on-call and day-off schedules for area-based Violence Interrupters
- Assist Lead Violence Interrupter with data collection, data entry and preparation of reports and other necessary duties towards effective program management
- Take lead in working with the area-based Violence Interrupters and using data to identify hot spots and highest risk areas
- Excellent communication skills, including ability to communicate clearly, effectively and collaboratively with all levels of staff, program participants and community members
- Monitor program work quality and assist area-based Violence Interrupters with proper data entry and reporting
- Managed internal controls to achieve an effective and efficient operation of reporting and documenting programmatic outcomes
- Work closely and collaboratively with Street Outreach and the Oakland's Crisis Response Support Network.
- Represent Youth ALIVE! to the media, public officials, community leaders, etc. on strategies to prevent gun violence and improve services to youth
- Attend agency-wide staff meetings
- Perform other duties as assigned by your supervisor

MINIMUM QUALIFICATIONS

- An in-depth knowledge of West, Central/East and Deep East Oakland communities
- Resident within the Oakland area strongly preferred
- Experience working with at risk, gang involved or impacted youth and/or adults is required
- Knowledge of urban youth issues, specifically youth violence and juvenile justice
- Ability to effectively communicate, connect with, and motivate youth and/or young adults away for impulsive behavior that will lead to violence
- Ability to stay calm in response to emergencies and work in stressful situations
- Ability to work highly flexible schedule that includes late evenings, weekends and holidays
- Demonstrated ability to work independently and as part of a team
- Ability to work well with diverse populations
- Punctual and extremely reliable
- Highly organized and detail-oriented
- Candidate must be computer literate and have experience using Microsoft Word and Excel
- Must be able to present self and program in a professional manner
- Must have reliable car, valid insurance and DMV clearance throughout your time of employment

- Applicants with personal experience in overcoming violence/ violence-related injuries/ gang involvement / the criminal justice system are especially encouraged to apply. However, candidates should have a minimum of 24 months since their release from incarceration
- A minimum of two (2) years of experience working with at risk gang involved or impacted youth is required. A minimum of one (1) year case management or violence interruption experience is strongly preferred
- No pending criminal cases or prior convictions for sexual assault, child abuse or domestic violence
- Commitment to working toward positive community change
- High School Diploma or GED required
- Must meet organization's basic writing and communication standards

OTHER REQUIREMENTS: Individuals who are hired for this position will be required to complete a Live Scan fingerprint check and maintain a valid California Driver's License throughout time of employment. The ability to travel is required.

PHYSICAL DEMANDS/ WORK ENVIRONMENT: Talk, hear. Clear vision at 25 inches or less to view computer screen and read documents. Must be able to sit at desk and work on a computer for 1-2 hours/day. Must be able to lift and carry 25 pounds. Working conditions typical of an office environment while in the office, a majority of the workday may be spent outside the office in Oakland neighborhoods.

SALARY AND BENEFITS: Competitive salary (starting salary dependent upon experience: \$40,000 - \$50,000). Full-time (40 hours per week) non-exempt position. Generous benefits package includes: Medical/Dental/Vision/ Dependent coverage/Vacation/Sick Leave/Retirement/Prof. Development/Education Reimbursement.

TO APPLY: Please send cover letter and resume by email to jobs@youthalive.org. Please include your name and "Citywide Violence Interrupter" in the subject line and all attachments and include your salary requirements in the cover letter. Only complete applications (a cover letter and resume with name in subject line) will be reviewed. Due to the volume of applicants, we will only be contacting those to be interviewed. No phone calls or visits please.

Youth ALIVE! is an equal opportunity employer.